

Dr. Tasleem Damji

Registered Clinical Psychologist
#3453

T. Damji Psychology Professional Corporation

Phone: 613-263-9877

Email: tasleem@drtdamji.com

www.drtdamji.com

Services Offered: Psychological therapy to adults who have been negatively impacted by life stressors, relationship difficulties, emotional issues, traumas or difficult life transitions. Consultation and psychological reports to insurance agents, employers, physicians and other healthcare professionals are provided on an as-needed basis.

Confidentiality: A safe therapeutic relationship is based upon respect and trust that personal issues shared during the therapeutic process will be held in confidence. No personal information will be provided to others without your written consent. However, there are certain *exceptional* circumstances where I am obligated to disclose information to the appropriate authorities. These include:

- If you are in imminent danger of hurting yourself or someone else
- If a child under the age of 16 is, or has been, experiencing abuse or neglect
- If a known sexual perpetrator is in close contact with a child under 16
- If another regulated health professional has been engaging in sexual misconduct
- If your file is subpoenaed by the courts

At times I consult with colleagues to provide the best service possible. In these instances, no identifying information is provided.

Fees: A standard fee is charged per hour of psychological services. This includes a 50 minute session with you and 10 minutes for recording-keeping and treatment planning. Payment of \$250.00 (ettransfer) is collected at the end of each session, unless alternate arrangements have been made. You will be provided with a receipt that can be submitted to an insurance company for reimbursement, or can be submitted with your income tax return as a medical expense. Many extended health insurance plans cover a portion of the costs of psychological services.

Cancellation of Appointments: If you must cancel an appointment, please do so *at least 24 hours ahead of time*. To provide a grace period, there will be no charge the first time a person fails to give 24 hours notice. However, payment will be expected for subsequent cancellations of this nature. Notifications for cancellations can be made via email at tasleem@drtdamji.com or via call/text at 613-263-9877.

Privacy Policy: You are welcome to request a copy of my Privacy Policy regarding the collection, use and disclosure of personal information. If you have any questions, please do not hesitate to ask.

Please sign below to indicate that you have read and understood the above information.

Client's Name _____

Client's Signature: _____

Date: _____